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**VILLAGE OF SAUKVILLE
PROFESSIONAL SERVICES REIMBURSEMENT NOTICE AND AGREEMENT**

The Village of Saukville has determined that whenever the services of the Village Attorney, Village Engineer, Village Planner or any other of the Village's professional staff consultants results in a charge to the Village for that professional's time and services and such services is not a service supplied to the Village as a whole, the Village shall charge that service for the fees incurred by the Village. (Section § 205-22.1.B Municipal Code) Also, be advised that the Village may pass on other certain fees, costs, and charges which will be the responsibility of the property owner or responsible party.

I, the undersigned, have been advised that, pursuant to this Agreement between the Village and, The responsible party listed below, if the Village Attorney, Village Engineer, Village Planner or any other of the Village's Professional staff consultants provides services to the Village because of activities incurred by the responsible party, whether at our request of the undersigned or at the request of the Village, I shall be responsible for the fees and expenses incurred by the Village. I represent and warrant to the Village of Saukville that I am authorized to execute this Agreement on behalf of the Property Owner and/or Authorized Agent. In addition, I have been advised that certain other fees, costs, and charges as applicable will be my and/or the Property Owner's responsibility. I understand that any unpaid invoices may be placed on the tax roll of the benefited property as a charge for services provided in accordance with provisions of Wis. Stats. Sec. 66.0627.

PLEASE PRINT LEGIBLY

Name and Mailing Address of the Property Owner and /or Authorized Agent for Invoices:

Business Name: _____

Name of Owner and Address of the Property involved in the Request (if different from above):

Tax Key No. of the Property involved in the Request:

Signature of Property Owner and /or Authorized Agent

Date

Signature of Village Official Accepting Form

Date

A copy of this completed form shall be provided to the Village Finance Director/Treasurer for billing purposes.