

# **\*\*\*FINANCE MINUTES\*\*\***

**September 5, 2023**

## **SAUKVILLE MUNICIAPL CENTER AND VIA ZOOM 639 E. GREEN BAY AVE., SAUKVILLE, WI 53080**

Village President Andy Hebein called the meeting to order at 6:00 p.m.

Julie Friede gave the Statement of Public Notice.

Members: Andy Hebein-present, Jim Nowlen-absent, Scott Fischer-present, Trevor Seitz-present, William Rudolph-present, Jesse Duckart-present and Pamela Duckart-present

Others Present: Dawn Wagner, Julie Friede, Dan Helm, Brandon Ashley-Resident and Jeff Schoen-Cadiville Bar & Grill.

**Approve Claims for August 2023 in the Amount of \$470,679.12.**

Seitz/Rudolph made a motion to Approve Claims for August 2023 in the Amount of \$470,679.12. Motion Carried.

### **Investment Report**

Wagner stated the Investment Report provided is for August 2023.

Wagner commented on the Investment Report, stating Betsy Leach - Finance Director has been working hard to get the Village of Saukville the best interest rates.

### **License Agreement - Use of Public Right-of-Way requested by RBJ Enterprises, LLC (Cadiville Bar & Grill)**

Wagner stated that Plan Commission had recommended approval of exterior enhancements for this location. The proposed south-side parking in the Village's Right-of-Way (ROW) is contingent upon the License Agreement is obtained from the Village. There is an existing License Agreement for the west-side of the property to allow for outside seating.

Wagner noted that if the Village would ever need to utilize the area it would need to provide notice to the property owner.

Wagner added the duration would remain at 50 years, and start per the pervious License Agreement approved on September 20, 2022.

The property owner is responsible to keep the property clean and in sanitary condition, as well as all maintenance including and not limited to asphalt/concrete repairs in a timely manner.

This will also correct the drainage issue on this property.

Schoen advised there will be 7 formalized parking spots located on the south side of the parking lot.

**Fischer/P Duckart made a recommendation to the Village Board to approve the License Agreement - Use of Public Right-of-Way requested by RBJ Enterprises, LLC (Cadiville Bar & Grill). Motion Carried.**

**Union Cemetery - Columbarium Project Bids**

Seitz reviewed the Columbarium Project Bids. (See Attached)

Seitz stated the bid went out to 3 companies and Sunset Memorial & Stone Ltd. is the only company that sent in a proposal.

Seitz added the bid for Option #2 came in the amount of \$39,371, which will allow the extra funds to be used for the construction of the base (not included). Total proposal does include shipping, crane and installation. Public Works Department will install the concrete base inhouse.

The Finance Committee collectively agreed with project plan #2. (See Page 15)

**Resolution #1387 - Resolution Approving the Borrowing of \$45,000 from the Unassigned General Fund Balance (Union Cemetery - Columbarium Project)**

Fischer/J Duckart made a recommendation to the Village Board to approve Resolution #1387 - Resolution Approving the Borrowing of \$45,000 from the Unassigned General Fund Balance (Union Cemetery - Columbarium Project - Option #2) Motion Carried.

**OTHER MATTERS**

Helm stated the New Street Sweeper is scheduled for delivery in October 2023.

Public Works/Cemetery Committee has a join meeting - September 11, 2023 at 5:00 p.m.

The Special Assessment Public Hearing for the Stoney Ridge Way Project - September 19, 2023 at 7:00 p.m.

2024 Budget Tour is scheduled for Monday, September 25<sup>th</sup> at 7:00 a.m.

2024 Budget Workshop #1 is scheduled for Monday, October 9, 2023.

2024 Budget Workshop #2 is scheduled for Monday, October 16, 2023.

Helm included Stoney Ridge Way finish coat will hopefully be completed within the next week.

Railroad Tracks on Hwy 33 will be repaired in Fall of 2023, timbers will be removed and replaced with asphalt.

Public Works will be advertising for a full-time position within the next 2 weeks.

**ADJOURNMENT**

Seitz/Rudolph made a motion to adjourn. Motion carried at 6:29 p.m.

Julie Friede  
Village Clerk