

**\*\*\*VILLAGE BOARD MINUTES\*\*\***  
**May 21, 2024**

**SAUKVILLE MUNICIPAL CENTER and VIA ZOOM**  
**639 E. GREEN BAY AVE., SAUKVILLE, WI 53080**

Village President Andy Hebein called the meeting to order at 6:30 p.m.

Julie Friede gave the Statement of Public Notice.

Members: Andy Hebein-present, Jim Nowlen-present, William Rudolph-present, Jesse Duckart-present, Pamela Duckart-present, Wendy Smith-present and Brandon Ashley-present.

Others Present: Dawn Wagner, Julie Friede, Emily Laws, Chief Robert Meyer, Ray Hartmann, Kyle Miller, Jessica Donohue, Kim Buechler, Bob Ramthun, Mike Krocka, Matt Strelow, Brett Moegenburg, Ethan Tennies, Matthew Karpinski, KC Butz, Julie Gallo, Stephanie Saali, Lou Paape, Tom Paape, Kimberly Borgenhagen, Andrew Borgenhagen, Michele Paape, Vanessa Marratt, Tim Zastrow, Jason Collins, Elizabeth Wroblewski, Gary Schowalter, Micheal Babcock - Ozaukee Press and Sam Arendt - Ozaukee Press

**PLEDGE OF ALLEGIANCE**

**CITIZEN COMMENTS AND QUESTIONS**

None.

**APPROVE MINUTES OF MAY 7, 2024 MEETING.**

Rudolph/Nowlen made a motion to approve minutes of May 7, 2024. Motion Carried.

**COMMUNICATIONS**

**REPORT FROM THE VILLAGE PRESIDENT**

Hebein thanked Clerk Friede for putting together a comprehensive Village Board Packet.

Hebein read a proclamation celebrating Wastewater Professionals Appreciation Day.

**REPORT FROM THE VILLAGE ADMINISTRATOR**

Wagner stated the Wastewater Utility was awarded the 2024 Wastewater System of the Year Award by the Wisconsin Rural Water Association.

Wagner thanked Hartmann and the Water/Wastewater Team for all their hard work.

**ORDINANCES - RESOLUTIONS -PETITIONS**

**Ordinance #833 - Ordinance Amending §85 - Cigarette, Electronic Vaping Devices and Tobacco Products Retailer License**

**J. Duckart/P. Duckart made a motion** to waive the first reading of Ordinance #833 - Ordinance Amending §85 - Cigarette, Electronic Vaping Devices and Tobacco Products Retailer License. Motion Carried.

**Rudolph/Nowlen made a motion** to waive the reading of Ordinance #833 - Ordinance Amending §85 - Cigarette, Electronic Vaping Devices and Tobacco Products Retailer License. Motion Carried.

**Nowlen/J. Duckart made a motion** to approve Ordinance #833 - Ordinance Amending §85 - Cigarette, Electronic Vaping Devices and Tobacco Products Retailer License. Motion Carried.

## **Ordinance #834 - Amending sec. 82-4, 82-5, 82-7, 82-10 Adding Columbarium Rules**

**Nowlen/P. Duckart made a motion** to waive the first reading of Ordinance #834 - Amending sec. 82-4, 82-5, 82-7, 82-10 Adding Columbarium Rules. Motion Carried.

**Rudolph/J. Duckart made a motion** to waive the reading of Ordinance #834 - Amending sec. 82-4 82-5 82-7 82-10 Adding Columbarium Rules. Motion Carried.

**P. Duckart/Smith made a motion** to approve Ordinance #834 - Amending sec. 82-4 82-5 82-7 82-10 Adding Columbarium Rules. Motion Carried.

## **Resolution #1401 - Fee Resolution Columbarium Niches**

**J. Duckart/P. Duckart made a motion** to waive the reading of Resolution #1401 - Fee Resolution Columbarium Niches. Motion Carried.

**P. Duckart/J. Duckart made a motion** at approve Resolution #1401 - Fee Resolution Columbarium Niches. Motion Carried.

## **Resolution #1402 - Adjusted Urban Area Boundary**

Wagner stated this item was recommended for approval by the Public Works Committee. The Village of Saukville is working with the Wisconsin Department of Transportation. The Urban Area Boundaries gets adjusted every 10 years which helps the DOT with planning and funding of upcoming projects.

Wagner noted Resolution #1402 was reviewed by the Public Works Committee and was recommended to the Village Board for approval.

**Nowlen/P. Duckart made a motion** to waive the reading of Resolution #1402 - Adjusted Urban Area Boundary. Motion Carried.

**J. Duckart/P. Duckart made a motion** to approve Resolution #1402 - Adjusted Urban Area Boundary. Motion Carried.

## **REPORTS OF VILLAGE BOARD COMMITTEES**

### **Utility Committee**

No Report.

Next Meeting Scheduled for June 4, 2024 at 5:15 p.m.

### **Public Works/Cemetery Committee**

P. Duckart reported on Meeting of May 14, 2024

Cottontail Lane paving project received 2 quotes. Payne & Dolan submit with the lowest at \$112,000. Project will be completed this Summer. This project is replacing the S. Main Street project. Ozaukee County pushed back the S. Main Street project to 2027.

The installation of the new playground equipment, donated by PWSB, for Schowalter Park will start in July. About 80% of the playground equipment has been delivered.

DPW staff is removing and replacing 500-600 Feet of sidewalk this year caused by tree damage

### **Public Safety Committee**

Nowlen reported on the Meeting of May 21, 2024

Nowlen noted the Flock Camera System has been used by our agencies to assist with solving crimes.

Nowlen added the Fire/EMS Consolidation continues.

### Finance Committee

Hebein reported on the Meeting of May 21, 2024

Ordinance #834 - Amending sec. 82-4, 82-5, 82-7, 82-10 Adding Columbarium Rules and Resolution #1401 - Fee Resolution Columbarium Niches were recommended and approved by the Village Board

### REPORTS OF SPECIAL COMMITTEES

#### Plan Commission

None.

#### Community Development Authority/Industrial Review Committee

No Report.

#### Library Board

Smith reported on the Meeting of May 14, 2024.

Smith stated the Book Sale was successful.

Smith noted that the Summer Library Program will be starting on June 11, 2024.

#### Mid-Moraine Municipal Association

Rudolph distributed Minutes from the May 8<sup>th</sup> meeting.

Next Dinner Meeting Hosted by the Village of Fredonia is Wednesday, May 22, 2024

### **OPERATOR LICENSE APPROVALS**

Approve New Operator's License Application to Serve Fermented Malt Beverages and Intoxicating Liquors

Approve Operator's Licenses Application to Serve Fermented Malt Beverages and Intoxicating Liquors

**Rudolph/Nowlen made a motion** to collectively approve New Operator's License Applications and Operator's License Application to Serve Fermented Malt Beverages and Intoxicating Liquors. Hebein recused, Motion Carried.

### **LIQUOR LICENSE APPROVALS**

Approve Agent Appointments for Corporations and Non-Profit Businesses

Approve Applications for Renewal of "Class A" Combination License

Approve Application for Renewal of "Class A" Liquor License

Approve Application for Renewal of "Class B" Combination License

Approve Application for Renewal of "Class B" Beer License

Approve Application for Renewal of Cigarette Licenses

Approve Application for Renewal of Amusement License

**Ashley/Rudolph made a motion** to collectively approve Agent Appointments for Corporations and Non-Profit Businesses, Applications for Renewal of "Class A" Combination License, Applications for Renewal of "Class A" Liquor License, Applications for Renewal of "Class B" Combination License, Applications for Renewal of "Class B" Beer License, Applications for Renewal of Cigarette Licenses, Applications for Renewal of Amusement License. Motion Carried.

### **YEAR OF SERVICE AWARD PRESENTATION**

Hebein welcomed and thanked everyone for attending the Village Board Meeting.

Wagner explained that the Employee Recognition Program was created to provide formal recognition to employees who have maintained continuous employment with the Village of Saukville.

Wagner added 8 employees were receiving Service Awards for 2023. Years of service ranged from 5 - 40 years of service. The combined total is equivalent to 115 years of service.

Laws presented the Library Awards to:  
Jason Collins - 10 years of Service  
KC Butz- 5 years of Service

Karpinski presented Fire/EMS Awards to:  
Tom Paape - 40 years of Service  
Andrew Borgenhagen - 10 years of Service  
Vanessa Marratt - 5 years of Service

Moegenburg presented DPW Awards to:  
Brain Croatt - 5 years of Service - absent  
Ethan Tennies - 5 years of Service

Wagner presented the Utility Dept. Award to:  
Ray Hartmann - 35 years of Service

Hebein stated his appreciation for the Appointed Officials and Volunteers.

Volunteering is generally considered an altruistic activity where an individual or group provides services for no financial or social gain "to benefit another person, group, or organization". Volunteering is also known for skill development and is often intended to promote goodness or to improve human quality of life.

Volunteering may have positive benefits for the volunteer as well as for the person or community served. Through volunteering we can and do: Take on a challenge - Get involved - and Reap personal rewards.

Our team of long-time employees and volunteers continually come up with new and exciting ways to move Saukville forward and for that we are grateful!

For example, the Police Reserves provided 140 volunteer hours to our community in 2023. Without their assistance, events like (Farmers Market, Live at the Triangle Summer Concert Series, National Night Out, Chamber 5K- Run/Walk, July 4th activities, etc.) would not be possible.

The members of the Fire Dept. Auxiliary never hesitate to help out at F.D. events/ incidents & other community events.

We are very blessed to have such a dedicated group of Police Reserves & Fire Dept. Auxiliary members in service to all of us.

Tonight, we are also here to recognize the appointed officials for their service to our community and I applaud all of their combined efforts. I sincerely thank Committee, Board, and Commission members, Police Reserves, and the Fire Department Auxiliary.

All of their input is sincerely appreciated both by Village residents & staff.

Hebein thanked all the Village Staff for their commitment to our outstanding Village.

Wagner ended by thanking the Employee Recognition Committee for their hard work and effort in putting this event together.

Committee Representatives:

- Jess Donohue- Admin
- Kim Buechler - PD
- Brett Moegenburg - DPW
- Steve Fischer - Utilities
- Emily Laws- Library

**CITIZEN MATTERS AS NOTICED**

None.

**ADJOURNMENT**

**J. Duckart/P. Duckart made a motion to adjourn. Motion carried at 7:06 p.m.**

Julie Friede  
Village Clerk

## 2024-2025 Annual Liquor License Approvals

1. New Applications for Operator's Licenses to Serve Fermented Malt Beverages and Intoxicating Liquors:

Allen, Jason - Kwip Trip  
Hobson, Amber - Kwip Trip  
Brown, Angela - Kwip Trip  
Sheik, Kellee - Saukville Softball Association  
Hebein, Shauna - Walgreens  
Poe, LaKeesha - Walmart  
Robinson, Jane - Walmart  
Brisley, Daniel - Walmart  
Sternig, Dean - Walmart  
Meier, Roberta - Walmart  
Smith, Ashley - Walmart  
Austin, Shauntina - Walmart  
Baughman-Stracy, Catherine - Walmart  
Mayer, Macy - MJ's Bar & Grill

Rudolph/Nowlen made a motion to approve the Operator's Licenses as listed above. Motion carried.

2. Consider Applications for Renewal of Operator Licenses

- |    |                             |   |
|----|-----------------------------|---|
| A. | American Legion Post #470   | VanZandbergen, Bartley<br>Nuernberg, Kenneth<br>Jamrozy, Denise<br>Baumann, Jeffrey   |
| B. | Beck's Green Bay Ave. Mart  | Tappa, Denise<br>Florczak, Ann<br>Biloff, Brenda<br>Jahn, Robert Walter<br>Sommerfeld, Zachary<br>Borghenagen, Amanda<br>Johnuin, Alexandria<br>Paape, JoAnna<br>Nelson, Collin |
| C. | Casey's General Store       | Preston, Garrett<br>McCambridge, Devan  |
| D. | Cadiville                   | Not Open  |
| E. | Fox Bros Piggly Wiggly INC. | Vorpahl, John Henry Jr.<br>Purtell, David<br>Weiland, Tricia<br>Moore, Jeff<br>Zolecki, Nicholas Henry<br>Wilmot, Tracey<br>McGee, Kyle   |

F.	J'Sports Bar & Grill	Kryzaniak, Mary Conrad, Heather Yost, Nichole Parbs, Jordan Schwanz, Jodymarie Jommen, Carrie Reed, Trevor
G.	Kwik Trip	Kendall, Justin Johnson, Dawn Simpson, Jacob Peltier, Anastasia Smith, Laurie Hansen, Morgan Falk, Alex Wright, Airelle Schnaebele, Teresa Stawski, James Rubinson, Kathryn White, James Gutenkunst, Joseph Durand Strand, Monica
H.	Lam's Restaurant	Lam, Diana Lam, Richard Li, Qiao
I.	Lighthouse Florist & Wine Gallery	Schaffner, Elizabeth
J.	Messina II, Inc.	Burns, Caitlyn Raffaele, Dominic Ettmayer, Carrie
K.	MJ's Bar & Grill	Cook, Dallas Kennedy, Benny
L.	Railroad Station	Cribb, Jessica Edwards, Devon Pohl, Matthew Hubanks, Niesha Edwards, Deion Fisher, Brian Halvorson, Hope Wade, Trenten Spicer, Deron Cribb-Fichtner, Kain Arthur, Sydney
M.	Rally Time Sport's Bar	Festge, Scott Gilbertson, Heidi Dohms Hanson, Ann Kapp, Nicole Reed, Trevor Streff, Chanthansorn

N.	Saukville Athletic Club	Uselding, Jenny Dickmann, Marla
O.	Saukville Moose Lodge #1043	Anderson, Sally Mueller, JoAnn Mueller, Robin Burmesch, Andrew
P.	Saukville Softball Assoc.	Carmody, Alan Mueller, JoAnn Mueller, Robin
Q.	Walgreens	Decker, Cecielia Andrykowski, Kathleen Nelson, Nathan Gruenweller, Jane Nanz, Sarah Harmon, Hannah Ansay, Joyce
R.	Wal-Mart	Wollner, Isaac Hughes, Raleke Nnedi Nnidi Ekwena Blaubach, Brad Pride, Linda Schreiber, Michelle Pryga, Terry Redmon, Kathleen Magnusson, Karen
S.	Village Sno-Seekers Free Mason	Opitz, Susan Schwister, Tim

Rudolph/Nowlen made a motion to approve items A-S as listed.

3. Consider Agent Appointments for Corporation and Non-Profit Businesses
  - A. American Legion, Landt-Thiel Post #470 - James Burgett
  - B. Railroad Station, LLC d/b/a Railroad Station - Robert A. Brooks
  - C. Fox Bros. Piggly Wiggly, Inc, d/b/a Fox Bros. Piggly Wiggly - Michale S. Olwig
  - D. Saukville Moose Lodge #1043 - Sally Anderson
  - E. Casey's Marketing Co., d/b/a Casey's General Store #3795 - Richard Terhardt
  - F. Messina II Inc., d/b/a Messina Restaurant & Lounge - Carmelo Raffaele
  - G. Beck's Enterprises Inc., d/b/a Beck's Green Bay Ave Mart - Jennifer Beck
  - H. Wal-Mart Stores East, LP, d/b/a Wal-Mart #1650-Lakeesha Poe
  - I. Kwik Trip, Inc., d/b/a Kwik Trip 879 - Justin Kendall
  - J. Walgreens #2110 - Kyle Becker
  - K. Fynn LLC, d/b/a MJ's Bar and Grill - Dallas Cook
  - L. PM of Saukville, LLC, d/b/a Woodside Bar, Grill & Catering - EfThimios Triantafillou
  - M. J Sports Bar & Grill, LLC - Jay Schwanz
  - N. Good Game Hospitality Group, LLC - Daniel Festge
  - O. Lighthouse Florist and Wine Gallery - Elizabeth Schaffner
  - P. Saukville Athletic Club - Jenny Uselding
  - Q. Saukville Softball Assoc. - JoAnn Mueller

Ashley/Rudolph made a motion to approve the Agent Appointments as listed above. Motion carried.

4. Consider Applications for "Class A" Combination Licenses
  - A. Fox Bros. Piggly Wiggly, Inc. @ 810 E Green Bay Avenue
  - B. Walgreens Co., d/b/a Walgreens #02110 @ 829 E. Green Bay Avenue
  - C. Wal-Mart Stores East, LP, d/b/a Wal-Mart #1650 @ 825 E. Green Bay Avenue
  - D. Kwik Trip, Inc., d/b/a Kwik Trip 879 @ 750 E Green Bay Avenue
  - E. Becks Enterprises, Inc., d/b/a Beck's Green Bay Ave. Mart @ 660 E. Green Bay Avenue
  - F. Casey's Marketing Co., d/b/a Casey's General Store @ 305 W. Dekora Street

Ashley/Rudolph made a motion to approve the "Class A" Combination Licenses as listed above. Motion carried

5. Consider Application for "Class A" Liquor License
  - A. Lighthouse Florist & Wine Gallery @ 410 W. Dekora Street

Ashley/Rudolph made a motion to approve the "Class A" Liquor License as listed above. Motion carried.

6. Consider Applications for "Class B" Combination Licenses
  - A. American Legion, Landt-Thiel Post #470 @ 601 W. Dekora Street
  - B. Messina II Inc. d/b/a Messina's Restaurant & Bar @ 151 Progress Drive
  - C. Railroad Station, LLC d/b/a Railroad Station @ 200 S. Railroad Street
  - D. Loyal Order of Moose Lodge 1043 Corp. d/b/a Saukville Moose Lodge @ 193 E Green Bay Avenue
  - E. Lam's Chinese Restaurant @ 470 E. Green Bat Avenue
  - F. Cadiville LLC @ 301 E. Green Bay Ave.
  - G. J'Sports Bar & Grill, LLC @ 165 S Mill Street
  - H. Good Game Hospitality Group LLC d/b/a Rally Time Sport's Bar @ 289 W Dekora Street
  - I. Fynn LLC d/b/a MJ's Bar and Grill @ 100 S. Main Street
  - J. PM of Saukville LLC d/b/a Woodside Bar, Grill & Catering @ 150 S. Foster Drive.

Ashley/Rudolph made a motion to approve "Class B" Combination Licenses as listed above. Motion carried.

7. Consider Application for a "Class B" Beer License
  - A. Jenny Uselding, Saukville Athletic Club @ Grady Park - 110 W. Dekora Street
  - B. JoAnn Mueller, Saukville Softball Association @ Schowalter Park @ 550 E Schowalter Street

Ashley/Rudolph made a motion to approve "Class B" Beer Licenses as listed above. Motion carried.

8. Consider Applications for Cigarette Licenses
  - A. Beck's Green Bay Ave. Mart
  - B. Fox Bros. Piggly Wiggly, Inc.
  - C. Casey's Marketing Co., d/b/a Casey's General Store
  - D. Walgreens, Inc. #2110
  - E. Kwik Trip 879
  - F. Fynn LLC, d/b/a MJ's Bar and Grill
  - G. True Essence
  - H. All New Tobacco Vape Outlet LLC d/b/a Smoke World Vape

Ashley/Rudolph made a motion to approve the Cigarette License Applications as listed above. . Motion carried.

9. Consider Applications for Amusement Licenses
  - A. Beck's Green Bay Ave. Mart
  - B. Railroad Station
  - C. Redbox Automated Retail, LLC
  - D. Saukville Moose Lodge
  - E. J'Sports Bar & Grill
  - F. MJ's Bar and Grill
  - G. Rally Time Sport's Bar

Ashley/Rudolph made a motion to approve the Amusement License Applications as listed above. Motion carried.