

**\*\*\*VILLAGE BOARD MINUTES\*\*\***

**February 3, 2026**

**SAUKVILLE MUNICIPAL CENTER and VIA ZOOM  
639 E. GREEN BAY AVE., SAUKVILLE, WI 53080**

Village President Andy Hebein called the meeting to order at 6:52 p.m.

Julie Friede gave the Statement of Public Notice.

Members: Andy Hebein-present, Jim Nowlen-present, Bill Rudolph- present, Pamela Duckart-present, Jesse Duckart-present, Wendy Smith-present, and Brandon Donen-via zoom.

Others Present: Dawn Wagner, Julie Friede, Chief Rob Meyer, and Brad Hoeft - Village Attorney

**PLEDGE OF ALLEGIANCE**

**CITIZEN COMMENTS AND QUESTIONS**

None.

**APPROVE MINUTES OF JANUARY 6, 2026 MEETING.**

Donen/Rudolph made a motion to approve minutes of January 6, 2026. Motion Carried.

**COMMUNICATIONS**

**REPORT FROM THE VILLAGE PRESIDENT**

None.

**REPORT FROM THE VILLAGE ADMINISTRATOR**

None.

**ORDINANCES - RESOLUTIONS - PETITIONS**

**Resolution #1441 - Approving 2025 Carryover Funds & Non-Lapsing Reserve Funds**

**P. Duckart/Nowlen made a motion** to waive the reading of Resolution #1441 - Approving 2025 Carryover Funds & Non-Lapsing Reserve Funds. Motion Carried.

**J. Duckart/P. Duckart made a motion** to approve Resolution #1441 - Approving 2025 Carryover Funds & Non-Lapsing Reserve Funds. Motion Carried.

**Resolution #1442 - Repealing Resolution #1440 - A Resolution of the Village of Saukville Authorizing an Advisory Referendum on Amending the Village Code Regarding the Keeping of Domestic Chickens (Hens) in Single-Family Residential Districts**

**J. Duckart/P. Duckart made a motion** to waive the reading of Resolution #1442 - Repealing Resolution #1440 - A Resolution of the Village of Saukville Authorizing an Advisory Referendum on Amending the Village Code Regarding the Keeping of Domestic Chickens (Hens) in Single-Family Residential Districts. Motion Carried.

**Smith/P. Duckart made a motion** to approve Resolution #1442 - Repealing Resolution #1440 - A Resolution of the Village of Saukville Authorizing an Advisory Referendum on Amending the Village Code Regarding the Keeping of Domestic Chickens (Hens) in Single-Family Residential Districts. Motion Carried.

**REPORTS OF VILLAGE BOARD COMMITTEES**

**Utility Committee**

No Report.

### **Public Works/Cemetery Committee**

No Report.

### **Public Safety Committee**

No Report.

### **Finance Committee**

Hebein reported on the meeting of February 3, 2026.

Claims approved for January 2026 in the amount of \$3,523,110.27.

### **Engineering Service Agreement (Rueckert & Mielke)**

Smith/Nowlen made a motion to approve the Engineering Service Agreement (Rueckert & Mielke) with a 4-year term. Motion Carried.

### **Amendment #5 to Consultant Agreement - Kapur & Associates, Inc.**

Nowlen/Smith made a motion to approve the Amendment #5 to Consultant Agreement - Kapur & Associates, Inc. Motion Carried.

### **Survey of the Village Residents in Order to Determine Whether the Village Ordinances Should be Amended to Allow the Keeping of Chickens in Single-Family Residential Zoning Districts.**

No Action.

### **REPORTS OF SPECIAL COMMITTEES**

#### **Plan Commission**

Hebein Reported on the Meeting of February 3, 2026.

Approved a Certificate of Compliance - Planning & Zoning for Isabella Anya LLC d/b/a The Homebody at 460 E. Green Bay Ave., submitted by Isabella Kraft.

Approved a Certificate of Compliance - Planning & Zoning for Grace Pure Beauty LLC at 460 E. Green Bay Ave., submitted by Grace Lanser.

Approved a Certificate of Compliance - Planning & Zoning for Wild and Polished by Ashley LLC at 460 E Green Bay Ave., submitted by Ashley Strong.

Approved a Certificate of Compliance - Planning & Zoning for Rock & Rollovers Bark & Brew Yard LLC at 620 E Green Bay Ave., Suite 122, submitted by Alexander J Rockow.

Approved the Northern Gateway Townhomes condominium documents submitted by Northern Gateway Townhomes, LLC, including the Declaration of Condominium of Loyal's Landing Condominium, Condominium Plat, Bylaws, and Declaration of Shared Easements by Northern Gateway Partners for the Property being Lot 2 of CSM No. 4311 and Expansion Real Estate of Lot 42 of Northern Gateway First Addition.

### **Community Development Authority/Industrial Review Committee**

Hebein Reported on the Meeting of January 20, 2026 and February 3, 2026.

Approved a Certificate of Compliance - Planning & Zoning - Digs Dog Care d/b/a Dawgs in Motion & Pretty Paws at 580 N Dekora Woods Blvd., submitted by Colin M Stelljes.

Approved a Certificate of Compliance - Planning & Zoning - AiM Manufacturing Group at 851 N. Progress Dr., submitted by Margaret Callen.

Approved a Wall Sign and Ground Sign Permit - AiM Manufacturing Group at 851 N. Progress Dr., submitted by Jkayla Hodges.

**Library Board**

No Report.

Next Meeting Scheduled for February 10, 2026

**Mid-Moraine Municipal Association**

Rudolph reported on the meeting of January 14, 2026 and January 28, 2026.

Next Meeting Scheduled for February 11, 2026.

**OPERATOR LICENSE APPROVALS**

None.

**LIQUOR LICENSE APPROVALS**

None.

**CITIZEN MATTERS AS NOTICED**

None.

**OTHER MATTERS**

None.

**ADJOURNMENT**

P. Duckart/Smith made a motion to adjourn. Motion carried at 7:01 p.m.

Julie Friede  
Village Clerk